



2022 CENTRAL ALBERTA FALL

**JOB  
FAIR**

**14<sup>TH</sup>**  
OF SEPT  
DOORS OPEN FROM  
**12-5PM**

## Employer / Exhibitor Registration Form

**Job Fair Registration \$500 +GST (\*\* \$150 +GST for Service Provider – Non-Recruiting\*\* See Below)**

Deadlines and fees to register for the 2022 Central Alberta Fall Job Fair:

- **Final Registration and Payment Deadline is September 6, 2022 at 4:30pm for a guaranteed booth**
- **Registration fee includes:**
  - 10x10 employer booth with one table, two chairs
  - FREE PARKING is available for both employers & participants
  - **EMPLOYER LUNCH AND NETWORKING SESSION:** This session will be from 10:30am to 12:00pm and 2 lunch tickets will be included with each booth. Additional lunch tickets are available for \$25 +GST and must be purchased in advanced.
  - Your company name, web address and job vacancies will be posted on the Job Fair's promotional web page ([www.centralalbertajobfair.com](http://www.centralalbertajobfair.com)). This promotion will give job seekers the opportunity to see which employers and what jobs will be available at the event.
  - Comprehensive marketing via social media and print material distribution
- **CHECK-IN AND SETUP:** Facilities will be open for check-in and setup at 9:00am

**\*\*\* Please complete and email this form to Career Assistance Network at [jobfair@rdcan.ca](mailto:jobfair@rdcan.ca) \*\*\***

*You will be contacted shortly after you submit your registration to ensure the accuracy of your information and to arrange payment of the registration fee. Our goal is to develop an accurate and current database of available jobs in the area.*

### Registration Sign-up

- Yes, I want to register for the 2022 Central Alberta Fall Job Fair – Service Provider / Employer: Recruiting **(\$500 +GST)**
- Yes, I want to register for the 2022 Central Alberta Fall Job Fair – Service Provider: Non-Recruiting\*\* **(\$150 +GST)**

### **\*\*\* New for Fall 2022 \*\*\* Employer Upgrade Options**

- Prime Booth Upgrade (\$100) Limited to first 20 – Choice of booth location (ex. corner, entrance, exit, high traffic, etc.)
- Double Booth Upgrade (\$250) – 10x10 booth add-on (ex. Exclusive interview table & chairs or extra space)
- Bulk Space Upgrade (\$250) – per 10x10 floor space add-on (ex. Profile trucks, trainers, demos, etc.)
- Power Options – Available Upon Request / Limited Availability**

**\*\*\*Service Provider – Non-Recruiting Pricing** \*\*\* rates include companies, education and training providers that are ONLY promoting FREE services, programs and volunteer opportunities at the 2022 Central Alberta Fall Job Fair. If your booth is recruiting for employees or offering paid services during the event, you will be invoiced for the Service Provider / Employer – Recruiting registration fee of \$500.00

## Business Details

**Business Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Website:** \_\_\_\_\_

### What industry do you represent?

*Example: health, retail, education, oil & gas, etc.*

\_\_\_\_\_

### How many lunch tickets do you require?

*Two tickets are included within the registration fee. Additional lunch tickets are available for \$25 +GST each.*

<input type="checkbox"/>	1
<input type="checkbox"/>	3

<input type="checkbox"/>	2
<input type="checkbox"/>	4

## Job Opportunities

Please describe the job opportunities, including the number of positions available, at your organization:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Do you offer

- Part-time / Flexible work
- Low / Light Lifting work
- Seasonal Work Hours
- Virtual / Hybrid work

<input type="checkbox"/>	Yes
<input type="checkbox"/>	Yes
<input type="checkbox"/>	Yes
<input type="checkbox"/>	Yes

<input type="checkbox"/>	No
<input type="checkbox"/>	No
<input type="checkbox"/>	No
<input type="checkbox"/>	No

### What groups are you interested or focused on hiring (check all that apply)?

<input type="checkbox"/>	Youth (18 – 25)
<input type="checkbox"/>	Recent Graduates
<input type="checkbox"/>	Immigrants/Refugees
<input type="checkbox"/>	Indigenous
<input type="checkbox"/>	Other, please specify

### What prompted you to register to attend the Job Fair (check all that apply)?

<input type="checkbox"/>	Personal invitation
<input type="checkbox"/>	Previous Participant
<input type="checkbox"/>	Marketing Ads
<input type="checkbox"/>	Other, please specify

## Terms of Use

The information collected on this form is intended for use at the upcoming 2022 Central Alberta Fall Job Fair and may be used by the agencies directly or indirectly involved in the event, specifically Career Assistance Network. You will be contacted by Career Assistance Network regarding your involvement in the Job Fair. You also agree to have your company name, website and vacancies posted for job seekers to access for additional information (your specific contact information will not be available to job seekers). Your privacy is important to us and your information will not be shared with any other individual or organization not involved in the job fair.

Thank you for participating in our upcoming job fair. Your final registration will not be complete until you have been contacted by the event organizers. Approval of your registration will be contingent upon payment of all fees.

Career Assistance Network or its agents reserve the right to refuse any registration and refund any deposit or fee.

I \_\_\_\_\_, have read, and agree, to the above Terms of Use.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

***For more information, please contact Career Assistance Network at (403) 341-7811 or by email at [jobfair@rdcan.ca](mailto:jobfair@rdcan.ca)***