



2023 CENTRAL ALBERTA SPRING

JOB FAIR

12TH
OF APRIL
DOORS OPEN FROM
12-5PM

Registration Information

The Central Alberta Spring Job fair will be held on **April 12, 2023** at the Pidherney's Curling Center in Red Deer, Alberta. This event boosts various networking and marketing opportunities for employers, service provider, education providers, and job seekers. **All booths include:**

- Standard 10 x 10 booth with one 8 feet table with drapery and two chairs
- Two tickets to the Employer Keynote Speaker (10:30 to 11:00am) featuring Jo(e) Social Media
- Two tickets to the Employer Lunch and Networking Session (11:00 to 11:45am). Additional lunch tickets are available for \$30 +GST and must be purchased in advanced.
- Your company name, and job vacancies will be posted on the Job Fair's promotional web page (www.centralalbertajobfair.com). This promotion will give job seekers the opportunity to see which employers and what jobs will be available at the event.
- Comprehensive marketing via social media, radio, and print material distribution

Check-in will be from 8:00am to 10:00am. Someone from your company is required to check in before 10:00am or your booth and registration fee will be considered forfeited.

To register, please email the completed package to jobfair@rdcan.ca.

Business Details

Please fill out all the information below to register for the Central Alberta Spring Job Fair. You will be contacted shortly after you submit your registration to ensure the accuracy of your information and to arrange payment. Our goal is to develop an accurate and current database of available jobs in the area.

Business Name: _____

Billing Address: _____

Street Address

City

Province

Postal Code

Business Website: _____ **Contact Email:** _____

Contact Name: _____ **Contact Phone:** _____

Which Industry does your company represent? _____

Example: health, retail, education, oil & gas, etc.

What vacancies or programs are you recruiting for? *Please describe your opportunities, including the number of vacancies available if applicable.*

Sponsorship Opportunities

New this year, Career Assistance Network is adding on more ways to connect with potential recruits and market your business. In addition to attending the Job Fair, companies can now sponsor different parts of the event. Contact Corey Geisbrecht (corey@rdcan.ca) for more information.

Registration Options

Please select the option that best suites your company needs. Package quantities are limited; first come first serve. Please note that **Service Provider rates are only available to companies that are promoting free programs or volunteer opportunities and are not recruiting.** Early bird discount of \$100 is available on all booths until March 13, 2023

Features	Standard	Deluxe	Premium
Booth Size	10 x 10	10 x 10	10 x 20
Booth Location	We Choose	We Choose	You Choose
Lunch Tickets	2	2	4
Social Media Posts	1	4*	8*
Company Link on Website	✓	✓	✓
Logo on Map & Website		✓	✓
Logo on Facebook Cover		✓	✓
		4 days prior to event*	8 days prior to event*
On Air Radio Interview			✓

Select Your Choice

\$500 + GST

\$700 + GST

\$1000 + GST

**Dependent on company registration date.*

Service Provider – Non-recruiting Rate (\$350 + GST) – Available for organizations that are **promoting free programs or volunteer opportunities only**. Eligible for early bird discount.

I require _____ additional lunch tickets at \$30/ticket + GST.

Cancellation Policy

CAN wants to ensure successful events with plenty of attendees. For this reason, noticed of cancellation for the Central Alberta Job Fair is required. A refund may be available based on when you cancel:

- 60 days (February 11, 2023) before the event – 90% refund
- 30 days (March 13, 2023) before the event – 50% refund
- Less than 30 days before the event – full cost withheld

However, if you give at least 14 days' notice, your fees can be applied towards a booth registration at the next Job Fair. In the cases of force majeure cancellations where neither CAN nor the attendees are responsible for the cancellation, the booth cost will be refunded in whole or applied towards a booth at the next Job Fair as per the attendees' request.

I understand and agree to the cancellation policies outlined in this document.

Terms of Use

The information collected on this form is intended for use at the upcoming 2023 Central Alberta Spring Job Fair and may be used by the agencies directly or indirectly involved in the event, specifically Career Assistance Network. You will be contacted by Career Assistance Network regarding your involvement in the Job Fair. You also agree to have your company name, website and vacancies posted for job seekers to access for additional information (your specific contact information will not be available to job seekers). Your privacy is important to us and your information will not be shared with any other individual or organization not involved in the Job Fair. Career Assistance Network or its agents reserve the right to refuse any registration and refund any deposit or fee related to the Central Alberta Job Fair.

Thank you for participating in our upcoming Job Fair. Your final registration will not be complete until you have been contacted by the event organizers. Approval of your registration will be contingent upon payment of all fees.

I, _____, have read, and agree, to the above Terms of Use.

SIGNATURE

DATE