



## Registration Information

The Central Alberta Spring Job fair will be held on **March 4, 2026**, at **Westerner Park (Harvest Centre)** in Red Deer, Alberta. This event boosts various networking and marketing opportunities for employers, service providers, education providers, and job seekers. **All booths include:**

- Standard 10 x 10 booth with one 8-foot table with drapery, two chairs **and power access**
- Two tickets to the Employer Lunch and Networking Session (11:00 to 11:45am). Additional lunch tickets are available for \$30 +GST and must be purchased in advanced.
- **Temperature controlled space providing a comfortable experience for all in attendance**
- Your company name, and job vacancies will be posted on the Job Fair's promotional web page ([www.centralalbertajobfair.com](http://www.centralalbertajobfair.com)). This promotion will give job seekers the opportunity to see which employers and what jobs will be available at the event.
- Comprehensive marketing via social media, radio, and print material distribution

Check-in will be from 8:00am to 11:00am. Someone from your company is required to **check in before 11:00am** or your booth and registration fee will be considered forfeited.

**To register, please email the completed package to [jobfair@rdcan.ca](mailto:jobfair@rdcan.ca).**

## Business Details

Please fill out all the information below to register for the Central Alberta Spring Job Fair. You will be contacted shortly after you submit your registration to ensure the accuracy of your information and to arrange payment. Our goal is to develop an accurate and current database of available jobs in the area.

**Business Name:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

*Street Address*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*Province*

\_\_\_\_\_  
*Postal Code*

**Business Website:** \_\_\_\_\_ **Contact Email:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Contact Phone:** \_\_\_\_\_

**Which Industry does your company represent?** \_\_\_\_\_

*Example: health, retail, education, oil & gas, etc.*

**What vacancies or programs are you recruiting for?** *Please describe your opportunities, including the number of vacancies available if applicable.*

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## Registration Options

Please select the option that best suites your company needs. **Package quantities are limited; first come first serve.** **Gold registrants will be able to select their booths once the floor plan has been finalized.** **Early bird discount of \$100 is available on all booths until February 1, 2026.**

BRONZE	SILVER	GOLD
10 x 10 Booth with Power Access 2 Lunch Tickets Company Link on Website 1 Social Media Post	10 x 10 Booth with Power Access 2 Lunch Tickets Company Link on Website 4 Social Media Posts* Logo on Facebook Cover for 4 Days* Small Logo on Map & Website	10 x 20 Booth with Power Access You Choose Your Booth Location 4 Lunch Tickets Company Link on Website 8 Social Media Posts* Logo on Facebook Cover for 8 Days* Large Logo on Map & Website* On Air Radio Interview
\$500 + GST <input type="checkbox"/>	\$700 + GST <input type="checkbox"/>	\$1,000 + GST <input type="checkbox"/>

*\*Dependent on company registration date.*

☐ I require \_\_\_\_\_ additional lunch tickets at \$30/ticket + GST.

## Cancellation Policy

CAN wants to ensure successful events with plenty of attendees. For this reason, notice of cancelation for the Central Alberta Job Fair is required. A refund may be available based on when you cancel:

- 60 days (January 3, 2026) before the event – 90% refund
- 30 days (February 2, 2026) before the event – 50% refund
- Less than 30 days before the event – full cost withheld

However, if you give at least 14 days' notice, your fees can be applied towards a booth registration at the next Job Fair. In the cases of force majeure cancelations where neither CAN nor the attendees are responsible for the cancellation, the booth cost will be refunded in whole or applied towards a booth at the next Job Fair as per the attendees' request.

☐ **I understand and agree to the cancellation policies outlined in this document.**

## Terms of Use

The information collected on this form is intended for use at the upcoming 2026 Central Alberta Spring Job Fair and may be used by the agencies directly or indirectly involved in the event, specifically Career Assistance Network. You will be contacted by Career Assistance Network regarding your involvement in the Job Fair. You also agree to have your company name, website and vacancies posted for job seekers to access for additional information (your specific contact information will not be available to job seekers). Your privacy is important to us and your information will not be shared with any other individual or organization not involved in the Job Fair. Career Assistance Network or its agents reserve the right to refuse any registration and refund any deposit or fee related to the Central Alberta Job Fair.

Thank you for participating in our upcoming Job Fair. Your final registration will not be complete until you have been contacted by the event organizers. Approval of your registration will be contingent upon payment of all fees.

I, \_\_\_\_\_, have read, and agree, to the above Terms of Use.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE