



2024 CENTRAL ALBERTA FALL

**JOB
FAIR**

11TH
OF SEPT
DOORS OPEN FROM
12-5PM

Registration Information

The Central Alberta Fall Job fair will be held on **September 11, 2024**, at the Pidherney's Curling Center in Red Deer, Alberta. This event boosts various networking and marketing opportunities for employers, service providers, education providers, and job seekers. **All booths include:**

- Standard 10 x 10 booth with one 8-foot table with drapery and two chairs
- Two tickets to the Employer Symposium (9:00 to 11:00am). Topic and Speakers to be released closer to date.
- Two tickets to the Employer Lunch and Networking Session (11:00 to 11:45am). Additional lunch tickets are available for \$30 +GST and must be purchased in advanced.
- Your company name, and job vacancies will be posted on the Job Fair's promotional web page (www.centralalbertajobfair.com). This promotion will give job seekers the opportunity to see which employers and what jobs will be available at the event.
- Comprehensive marketing via social media, radio, and print material distribution

Check-in will be from 8:00am to 11:00am. Someone from your company is required to check in before 11:00am or your booth and registration fee will be considered forfeited.

To register, please email the completed package to jobfair@rdcan.ca.

Business Details

Please fill out all the information below to register for the Central Alberta Fall Job Fair. You will be contacted shortly after you submit your registration to ensure the accuracy of your information and to arrange payment. Our goal is to develop an accurate and current database of available jobs in the area.

Business Name: _____

Billing Address: _____

Street Address

City

Province

Postal Code

Business Website: _____ **Contact Email:** _____

Contact Name: _____ **Contact Phone:** _____

Which Industry does your company represent? _____

Example: health, retail, education, oil & gas, etc.

What volunteer roles or programs are you promoting? Please describe your opportunities below.

I agree that my company is classified as a **Service Provider – Non-recruiting booth**. We are only **promoting free programs or volunteer opportunities only**. By checking this box, I understand that if I am promoting recruitment or paid programs and services, I am required to pay the full recruitment fee.

Registration Options

Service Provider rate is **\$450 + GST** which includes:

- 10 x 10 Booth
- 2 Lunch Tickets
- Company Link On Website
- 1 Social Media Post

Early bird discount of \$100 is available on all booths until August 7, 2024. Power booths are limited to exterior booths only. Gold registrants will be able to select their booths once the floor plan has been finalized.

I require _____ additional lunch tickets at \$30/ticket + GST.

Cancellation Policy

CAN wants to ensure successful events with plenty of attendees. For this reason, notice of cancelation for the Central Alberta Job Fair is required. A refund may be available based on when you cancel:

- 60 days (July 12, 2024) before the event – 90% refund
- 30 days (August 12, 2024) before the event – 50% refund
- Less than 30 days before the event – full cost withheld

However, if you give at least 14 days' notice, your fees can be applied towards a booth registration at the next Job Fair. In the cases of force majeure cancelations where neither CAN nor the attendees are responsible for the cancellation, the booth cost will be refunded in whole or applied towards a booth at the next Job Fair as per the attendees' request.

I understand and agree to the cancellation policies outlined in this document.

Terms of Use

The information collected on this form is intended for use at the upcoming 2024 Central Alberta Fall Job Fair and may be used by the agencies directly or indirectly involved in the event, specifically Career Assistance Network. You will be contacted by Career Assistance Network regarding your involvement in the Job Fair. You also agree to have your company name, website and vacancies posted for job seekers to access for additional information (your specific contact information will not be available to job seekers). Your privacy is important to us and your information will not be shared with any other individual or organization not involved in the Job Fair. Career Assistance Network or its agents reserve the right to refuse any registration and refund any deposit or fee related to the Central Alberta Job Fair.

Thank you for participating in our upcoming Job Fair. Your final registration will not be complete until you have been contacted by the event organizers. Approval of your registration will be contingent upon payment of all fees.

I, _____, have read, and agree, to the above Terms of Use.

SIGNATURE

DATE